WASHITA VALLEY COMMUNITY ACTION COUNCIL

2022-23



Annual Report

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HISTORY OF WASHITA VALLEY COMMUNITY ACTION COUNCIL

We Serve Caddo and Grady County

A GROUP OF ANADARKO CITIZENS THAT WERE INTERESTED IN YOUTH PROBLEMS BEGAN A COUNTY-WIDE VOLUNTEER ORGANIZATION IN 1965. THE ORGANIZATION HAD COMMITTEES IN EACH OF THE COMMUNITIES IN CADDO COUNTY. THE GROUP APPLIED FOR AN OEO GRANT AT THE END OF 1965 AND BECAME DESIGNED AS THE COMMUNITY ACTION AGENCY FOR CADDO COUNTY. AT THE SAME TIME, A GROUP OF REPRESENTATIVES FROM CHICKASHA AND OTHER COMMUNITIES IN GRADY COUNTY BECAME DESIGNED AS THE COMMUNITY ACTION OF GRADY COUNTY.

IN 1968, THE GREEN AMENDMENT REQUIRED THAT COMMUNITY ACTION AGENCIES MERGE. THE MERGER OF CADDO AND GRADY COUNTIES WAS COMPLETED IN JUNE 1968 AND THE CORPORATION BECAME WASHITA VALLEY COMMUNITY ACTION COUNCIL (WVCAC).

WASHITA VALLEY COMMUNITY ACTION COUNCIL'S MISSION IS TO ASSIST INDIVIDUALS AND FAMILIES IN OUR COMMUNITIES THROUGH PUBLIC AND PRIVATE PARTNERSHIPS TO IMPROVE THE QUALITY OF THEIR LIVES BY MINIMIZING THE EFFECTS OF POVERTY, PROMOTING SELF-SUFFICIENCY, AND ADVOCATING FOR SOCIAL CHANGE.





NEW HORIZONS

On June 30th, 2023, Sharlotte Key retired from WVCAC as the Executive Director-HS/EHS Director. Sharlotte has been apart of the WVCAC's family for the last 46 years. 20 of those years were as the Executive Director, and 8 as the HS/EHS Director. Serving the communities of Grady and Caddo County was her life.

WVCAC'S BOARD OF DIRECTOS

Our tripartite Board of Directors includes membership of one-third representing the public sector, one-third representing the low-income sector and the remaining one-third representing the private sector.

Kori Brewer
Gene Cain
Tom Cantrell
Junior Grubb
Jim Hobbs
Kirk Painter
Tony Miricle
Rose Roberson
Sharon Shoemake
Stacey R. Smith, Board Chair

MEET THE NEW TEAM



Liane Howell
Executive Director-HS/EHS Director
lhowell@washitavalleycac.com
405-224-5831 ext. 105

Challena Franks
Associate Director
adm@washitavalleycac.com
405-224-5831 ext. 108





Dillon Duke

HOME Director/ Procurement
home@washitavalleycac.com

405-224-5831 ext. 132

Karleen Spencer
Finance Assistant
finance@washitavalleycac.com
405-224-5831 ext. 118





Brandie Samaniego
Human Recourses Director
hr@washitavalleycac.com
405-224-5831 ext. 116

MEET THE NEW

TEAM

Claire Ellis
Executive Assistant
cellis@washitavalleycac.com
405-224-5831 ext. 117





Melissa Vallee
Education Manager
enrollmentcoordinator@washitavalleycac.com
405-224-5831 ext. 128

MaKalya Wolf Family Services Manager fs@washitavalleycac.com 405-224-5831 ext. 121





Lisa Dover
ERSEA
ersea@washitavalleycac.com
405-224-5831 ext. 123

Terri Moore
Transit Route Supervisor
tmoore@washitavalleycac.com
405-222-3438





Ashley O'Dell
Receptionist
receptionist@washitavalleycac.com
405-224-5831 ext. 101

HOME

Funding for the HOME Program is provided through a partnership with the Oklahoma Housing Finance Agency to provide affordable rental property for low-income individuals and families. We have fourteen rental properties in Grady County.



TRANSIT

Washita Valley Transit began transporting passengers in January 1998 with two new buses. We currently have eight ADA mini vans.

Our transit services are made possible through federal funding, state funding, and contracts with Modivcare Inc., Department of Human Services, and individuals/companies that advertise on our vans.

We provide transportation to the elderly, disabled, and low to moderate income citizens of Grady County.



We have provided Head Start services in Caddo and Grady Counties since 1968 and Early Head Start services since 2010.

Head Start and Early Head Start are compreshensive child development programs serving low-income children from birth to five years old and their families. Authorized under the Federal Economic Opportunity Act of 1964, the Head Start Program addresses children and their families with the overall goal of improving school readiness. The Early Head Start Program, established by the 1994 reauthorization of the Head Start Act, provides services to low-income pregnant women, children birth to three and their families.

The Head Start and Early Head Start Programs provide individualized services in education, early childhood development, medical, dental, mental health, nutrition, parent involvement and family development. The programs provide services, information and referrals to meet the needs and goals of the entire family. The programs strive to prepare children for success in school and life.

Head Start and Early Head Start Program services are based on the age of the child, family income at or below the federal income guidelines, recipients of TANF or SSI, homelessness and foster children.

MISSION

Inspire and equip children and families to excel today and soar tomorrow.

VISION

To provide a premier early childhood program with highly qualified staff incorporating excellence in teaching and technology to ensure that our families and children are positioned, ready and capable to embrace the opportunities of the future.

PHILOSOPHY

Parents are the child's first and most important teacher.

Parents are provided the opportunity for ind<mark>ividual and</mark> family goal setting and to participant in all areas of the program.

We maintain that when children have adequate nutrition, are immunized, receive appropriate educational and social support, and have learning problems identified and remedied early, they have far greater success in school and life.

Our goal is to assist children in building self-confidence and competence needed to become lifelong learners.

PROGRAM HISTORY

The federal Head Start Program began in 1965 as a part of President Lyndon Johnson's "War on Poverty" designed to help lift families out of poverty.

SERVICE AREA

Caddo and Grady Counties

LOCATIONS

Anadarko HS/EHS 315 NE 3rd Street Anadarko, OK 73005 405-247-6745

Center Director: Renee Hill



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Chickasha Full Day HS and EHS 1000 W. Minnesota Chickasha, OK 73018 405-222-0172

Center Director: Rebecca Aaron

Chickasha 6th Street HS 1304 South 6th Street Chickasha, OK 73018 405-224-3471

Center Director: Malinda Wolfe



LOCATIONS



Cyril Head Start 103 South 4th Street Cyril, OK 73029 580-464-2536 Center Director: Daisy Burger



Lookeba Head Start
Lookeba-Sickles Elementary
Lookeba, OK 73053
405-547-6493
Center Director:
Leticia Rodriguez



Fort Cobb Head Start/EHS
Caddo Kiowa Technology Center
Fort Cobb, OK 73038
450-643-5314
HS Center Director:
Carla Owings-Worcester



Ninnekah Head Start Ninnekah Elementary Ninnekah, OK 73067 405-448-3036 Center Director: Melecia Pena

ENROLLMENT 22-23

Head Start Program is funded to serve 199 children and our Early Head Start Program is funded to serve 138 children.

Total Percentage Month 337 50% 48% 138 46% Closed 61% 205 65% 64% 215 213 65% 143

END OF YEAR PROGRESSION 22-23

Preparing for Kindergarten

Creative Curriculum for Preschool Children and Infants is used to promote school readiness in the classrooms. Creative Curriculum is scientifically based and correlates with the Oklahoma State Early Learning Guidelines for both preschool and infants. Gold is the assessment tool used to determine the developmental levels and kindergarten readiness of children. The percentage of children functioning at age level in the school readiness domains from the entry in the fall; compared to the end of school year as shown in the following charts.

Head Start

Area of Development	% Meeting or Above Widely Held Expectations Fall Winter		
Social Emotional	34%	66%	
Physical	50%	63%	
Language	47%	61%	
Cognitive	46%	76%	
Literacy	38%	75%	
Mathematics	50%	64%	

Early Head Start

Area of Development	% Meeting or Above Widely Held Expectations Fall Winter		
Social Emotional	64%	66%	
Physical	78%	73%	
Language	57%	62%	
Cognitive	72%	76%	
Literacy	72%	76%	
Mathematics	69%	80%	

END OF YEAR PROGRESSION 22-23

Eligible Children and Enrollment

Head Start

72 with incomes below 100% of federal poverty.

51 on public assistance.

5 foster children - number of children only.

10 statuses as homeless.

11 over income.

Early Head Start

31 with incomes below 100% of federal poverty.

34 on public assistance.

6 foster children - number of children only.

6 statuses as homeless.

12 oper income.

Children with Continuous and Accessible Medical and Dental Care at the End of the Year <u>Head Start</u>

160 Head Start children with health insurance.
137 Head Start children with dental care provided by a dentist.
34 Head Start children receiving health care through the Indian Health Services.

Early Head Start

89 Early Head Start children with health insurance.
54 Early Head Start children with dental care provided by a dentist.

8 Early Head Start child received health care through the Indian Health Services.

3 Pregnant woman received prenatal health care.

3 Pregnant woman received professional dental examinations.

Volunteers

Head Start

7 volunteered for the Head Start Program.

4 were current or former Head Start parents.

Early Head Start

5 volunteered for the Early Head Start Program.
5 were current or former Early Head Start parents.

Race and Ethnicity

Head Start

33 American Indian or Alaska Native

1 Asian

5 Black

O Native Hawaiian or other PI

65 White

33 Biracial/Multi-racial

25 Hispanic

O Parents would not specify race

162 Total

Early Head Start

14 American Indian or Alaska Native

0 Asian

2 Black

1 Native Hawaiian or other PI

44 White

17 Biracial/Multi-racial

19 Hispanic

0 Parents would not specify race

97 Total

FAMILY SERVICES 22-23

The Head Start Policy Council consists of parents, who are elected at the local Head Start and Early Head Start Centers and partner with the WVCAC Board of Directors and staff to review and approve or disapprove policies of the Head Start and Early Head Start Program. Parent Committees are parents and guardians of children enrolled in the Head Start and Early Head Start Programs. Parent Committees meet once a month for training requested by the parents and are presented information for them to make recommendations for program plans. Parents develop skills through the Head Start and Early Head Start Programs to be an advocate for their children. When children transition from Head Start to kindergarten, parents are given a transition packet of materials for parents to work on with their children during the summer months before entering kindergarten.

Head Start and Early Head Start believes that parents are the first and most important teachers of their children.

Services provided during 2022-23	Head Start	Early Head Start
Emergency/Crisis Intervention	63	26
	23	3
Housing Assistance	43	42
Asset Building Mental Health Services	25	6
	25	3
Substance Misuse Prevention	25	3
Substance Misuse Treatment	4	3
English as a second language training	43	10
Assistance in Enrolling-Education/Job Training	85	58
Research based parenting curriculum	85	62
Child's screening and assessment results and progress	54	38
Supporting transitions between programs	87	64
Education on preventive medical and oral health	37	64
Education on consequences of tobacco product use	132	64
Education on nutrition	4	3
Education on postpartum care	28	1
Education on relationships/marriage	3	2
Assistance to families of incarcerated individuals	132	64
Families counted in at least of the services listed above	132	
Homeless Services		
Number of Homeless Familie <mark>s Served</mark>	12	4
Number o <mark>f Hom</mark> eless Childre <mark>n Served</mark>	13	5
Number o <mark>f Fam</mark> ilies that Acq <mark>uired Ho</mark> using	2	1
The Child Wolfgage		
<u>Foster Care and Child Welfare</u> Enrolled Children in Foster Care	11	5
Child Welfare Referrals	3	5
Children with IEPs and IFSPs	20	7

FEDERAL REVIEWS AND AUDIT

<u>Federal Reviews</u>

Head Start

- The Federal Head Start HSKI-C Monitoring Review was successfully passed in February 2016.
- CLASS monitoring was successfully passed in September 2018.
- FA-1 monitoring was successfully passed in April 2020.
- FA-2 and CLASS is scheduled for the 2023-2024 school year.

HOME

· Contract monitoring on homes was successfully passed in June 2023.

CSBG

· Desktop monitoring on ODOC contracts was successfully passed in September 2022. Next desktop monitoring is scheduled for the first week of October 2023.

Audit

There were no audit findings for the audit year ending September 30, 2021. Waiting for Saunders to complete the audit year ending September 30, 2022.

FINANCIALS

Please see the following pages for 2022-2023 Financials.

Budget

Total Federal Head Start/Early Head Start Grant for 2021-22.

\$4,054,324

Budget	Head Start	Early Head Start	
Salaries Fringe Contractual Travel Space Cost Equipment Other	1,353,875 383,355 56,994 5,396 10,100 2,000 465,236 2,276,956	1,205,997 318,858 14,000 2,080 4,000 5,000 234,453 1,784,388	
Total Expenditures	Head Start	Early Head Start	
Salaries Fringe Contractual Travel Space Cost Equipment Other Total	533,450 197,716 37,558 5,396 5,180 2,000 354,593 1,135,893	499,316 176,239 3,390 2,080 45.00 5,000 231,930 918,000	
Other Funds: SAF/HS Funds	\$50,580.00		

Statement of Revenues and Expenditures - Head start 7513 - HEAD START 2022-2023 From 3/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue Grant Revenue	1,302,061.00	1,302,061.00	2,274,936.00	(972,875.00)
Other Income	60.00	60.00	0.00	60.00
INCOME OTHER IN-KIND VOLUNTEER INCOME	95,956.60	95,956.60	0.00	95,956.60
IN-KIND VOLUNTEER INCOME	289,648.96	289,648.96	0.00	289,648.96
STATE APPROPRIATED FUND INCOME	53,759.35	53,759.35	0.00	53,759.35
	439,424.91	439,424.91	0.00	439,424.91
Total Other Income	1,741,485.91	1,741,485.91	2,274,936.00	(533,450.09)
Total Operating Revenue	1// 11/ 100.00			(50.00)
Total Revenue	1,741,485.91	1,741,485.91	2,274,936.00	(533,450.09)
Expenditures Salarios/Mages				
Salaries/Wages CONTRACTUAL WAGES AND FRINGE	0.00	0.00	5,685.00	5,685.00
	711,680.96	711,680.96	1,348,190.00	636,509.04
Other	711,680.96	711,680.96	1,353,875.00	642,194.04
Total Salaries/Wages Fringe Benefits	185,619.49	185,619.49	383,335.00	197,715.51
Consultant Services/Professional				
PROFESSIONAL FEES/SERVICES	13,086.08	13,086.08	40,994.00	27,907.92
AUDIT	6,350.00	6,350.00	16,000.00	9,650.00
Total Consultant Services/Professiona	19,436.08	19,436.08	56,994.00	37,557.92
Travel	0.00	0.00	5,396.00	5,396.00
Space Costs	4,920.00	4,920.00	10,100.00	5,180.00
Other				11 000 56
TRAVEL - LOCAL	1,191.44	1,191.44	13,000.00	11,808.56 1,195.73
SUPPLIES	804.27	804.27	2,000.00	2,890.12
SUPPLIES, COMPUTER	8,109.88	8,109.88	11,000.00 12,753.00	12,753.00
SUPPLIES, CLEANING, HS	0.00	0.00	55,000.00	(13,527.87)
SUPPLIES, CLASSROOM, HS	68,527.87	68,527.87 383.98	4,000.00	3,616.02
SUPPLIES, MED & DENTAL, DD	383.98	383.98 49.20	0.00	(49.20)
BOOKS/PERIODICALS	49.20	0.00	3,000.00	3,000.00
PRINTING/COPING	0.00 3,205.96	3,205.96	0.00	(3,205.96)
FEE'S/LICENSING	1,696.46	1,696.46	2,000.00	303.54
POSTAGE	90.76	90.76	0.00	(90.76)
ADVERTISING	5,106.09	5,106.09	0.00	(5,106.09)
SUB/MEMBERSHIPS	147.50	147.50	0.00	(147.50)
PROFESSIONAL DUES	9,714.92	9,714.92	34,895.00	25,180.08
TRAINING/REGISTRATION	2,938.67	2,938.67	0.00	(2,938.67)
MISC EXPENSE BUILDING CONSTRUCTION	141.01	141.01	0.00	(141.01)
BUILDING MAINTENANCE	69,477.74	69,477.74	90,588.00	21,110.26
UTILITIES	26,993.46	26,993.46	34,000.00	7,006.54
TELEPHONE	24,668.09	24,668.09	13,000.00	(11,668.09)
BUILDING INSURANCE	7,204.17	7,204.17	14,900.00	7,695.83
GENERAL LIABILITY INSURANCE	9,672.00	9,672.00	12,000.00	2,328.00
DIRECTORS & OFFICERS INS.	1,804.88	1,804.88	2,000.00	195.12
CHILDREN'S INSURANCE	1,330.45	1,330.45	3,000.00	1,669.55
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Statement of Revenues and Expenditures - Head start 7513 - HEAD START 2022-2023 From 3/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
VEHICLE MAINTENANCE VEHICLE INSURANCE FUEL EQUIPMENT MAINT/REPAIR ADULT FOOD NUTRITION CONSULTING CHILDREN'S FOOD, USDA IN-KIND VOLUNTEER EXPENSE IN-KIND SPACE EXPENSE STATE APPROPRIATED FUNDS EXPENSE	580.83 7,548.30 17.73 0.00 6,432.18 0.00 122,626.63 95,956.60 289,648.96 53,759.35	580.83 7,548.30 17.73 0.00 6,432.18 0.00 122,626.63 95,956.60 289,648.96 53,759.35	13,000.00 13,100.00 0.00 2,000.00 0.00 3,000.00 127,000.00 0.00 0.00	12,419.17 5,551.70 (17.73) 2,000.00 (6,432.18) 3,000.00 4,373.37 (95,956.60) (289,648.96) (53,759.35)
Total Other Total Expenditures	1,741,485.91	1,741,485.91	2,274,936.00	533,450.09
Net Revenue Over Expenditures	0.00	0.00	0.00	0.00

Statement of Revenues and Expenditures - Head start 7313 - EARLY HEAD START 2022-2023 From 3/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
O				
Operating Revenue	1,036,403.28	1,036,403.28	1,779,388.00	(742,984.72)
Grant Revenue	1,030,403.20	1,030,403.20	2,775,500.00	(,,
Other Income INCOME OTHER	23.38	23.38	0.00	23.38
IN-KIND VOLUNTEER INCOME	179,280.31	179,280.31	0.00	179,280.31
IN-KIND SPACE INCOME	121,321.32	121,321.32	0.00	121,321.32
Total Other Income	300,625.01	300,625.01	0.00	300,625.01
Total Operating Revenue	1,337,028.29	1,337,028.29	1,779,388.00	(442,359.71)
Total Revenue	1,337,028.29	1,337,028.29	1,779,388.00	(442,359.71)
Expenditures				
Salaries/Wages				
CONTRACTUAL WAGES AND FRINGE	131,750.16	131,750.16	159,199.00	27,448.84
Other	574,931.02	574,931.02	1,046,798.00	471,866.98
Total Salaries/Wages	706,681.18	706,681.18	1,205,997.00	499,315.82
Fringe Benefits	142,619.18	142,619.18	318,858.00	176,238.82
Consultant Services/Professional				
PROFESSIONAL FEES/SERVICES	12,552.40	12,552.40	14,000.00	1,447.60
AUDIT	4,838.00	4,838.00	0.00	(4,838.00)
Total Consultant Services/Professional	17,390.40	17,390.40	14,000.00	(3,390.40)
Travel	0.00	0.00	2,080.00	2,080.00
Space Costs	3,955.00	3,955.00	4,000.00	45.00
Other		4 20 00	0.00	(150.00)
PHYSICAL / TESTING	150.00	150.00	0.00	(150.00)
TRAVEL - LOCAL	178.75	178.75	9,600.00	9,421.25 2,821.18
SUPPLIES	178.82	178.82	3,000.00 0.00	(5,383.58)
SUPPLIES, COMPUTER	5,383.58	5,383.58 0.00	8,000.00	8,000.00
SUPPLIES, CLEANING, HS	0.00	58,344.70	26,000.00	(32,344.70)
SUPPLIES, CLASSROOM, HS	58,344.70 198.80	198.80	3,000.00	2,801.20
SUPPLIES, MED & DENTAL, DD BOOKS/PERIODICALS	33.60	33.60	0.00	(33.60)
PRINTING/COPING	0.00	0.00	800.00	800.00
FEE'S/LICENSING	2,184.74	2,184.74	0.00	(2,184.74)
POSTAGE	1,631,42	1,631.42	0.00	(1,631.42)
ADVERTISING	7.36	7.36	1,200.00	1,192.64
SUB/MEMBERSHIPS	4,501.68	4,501.68	0.00	(4,501.68)
PROFESSIONAL DUES	102.50	102.50	0.00	(102.50)
TRAINING/REGISTRATION	5,491.56	5,491.56	38,220.00	32,728.44
MISC EXPENSE	2,452.25	2,452.25	0.00	(2,452.25)
BUILDING MAINTENANCE	26,329.39	26,329.39	37,633.00	11,303.61
UTILITIES	19,848.77	19,848.77	20,000.00	151.23
TELEPHONE	13,116.16	13,116.16	6,000.00	(7,116.16)
BUILDING INSURANCE	8,250.07	8,250.07	6,500.00	(1,750.07)
GENERAL LIABILITY INSURANCE	8,771.25	8,771.25	8,500.00	(271.25)
DIRECTORS & OFFICERS INS.	2,009.98	2,009.98	0.00	(2,009.98)
CHILDREN'S INSURANCE	924.55	924.55	1,000.00	75.45
VEHICLE MAINTENANCE	402.49	402.49	10,000.00	9,597.51
VEHICLE INSURANCE	5,271.18	5,271.18	4,000.00	(1,271.18)
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Statement of Revenues and Expenditures - Head start 7313 - EARLY HEAD START 2022-2023 From 3/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
FUEL	17.30	17.30	0.00	(17.30)
EQUIPMENT MAINT/REPAIR	0.00	0.00	5,000.00	5,000.00
NUTRITION CONSULTING	0.00	0.00	3,000.00	3,000.00
DISABILITIES SERVICES	0.00	0.00	2,000.00	2,000.00
PARENT ACTIVITY	0.00	0.00	1,000.00	1,000.00
CHILDREN'S FOOD, USDA	0.00	0.00	40,000.00	40,000.00
IN-KIND VOLUNTEER EXPENSE	179,280.31	179,280.31	0.00	(179,280.31)
IN-KIND SPACE EXPENSE	121,321.32	121,321.32	0.00	(121,321.32)
Total Other	466,382.53	466,382.53	234,453.00	(231,929.53)
Total Expenditures	1,337,028.29	1,337,028.29	1,779,388.00	442,359.71
Net Revenue Over Expenditures	0.00	0.00	0.00	0.00

Statement of Revenues and Expenditures - Head start 7613 - HS USDA 2022-2023 From 3/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Operating Revenue Grant Revenue Total Operating Revenue	153,539.02 153,539.02	153,539.02 153,539.02	0.00	153,539.02 153,539.02
Total Revenue	153,539.02	153,539.02	0.00	153,539.02
Expenditures Other	4,287.02	4,287.02	0.00	(4,287.02)
KITCHEN SUPPLIES, USDA CHILDREN'S FOOD, USDA Total Other	149,252.00 153,539.02	149,252.00 153,539.02	0.00	(149,252.00) (153,539.02)
Total Expenditures	153,539.02	153,539.02	0.00	(153,539.02)
Net Revenue Over Expenditures	0.00	0.00	0.00	0.00